

IFB 2013-11: Official Responses to Questions

Question Received	Response to Question	IFB Reference
<p>1. How much of the work is transcription and how much is onsite steno (court reporting)?</p>	<p>As referenced in the IFB, the number of reporting assignments (steno) and/or transcription requests is not guaranteed.</p>	<p>1.1 Overview 3.2 Method of Award 3.8 Geographic Breakdown of Services Required</p>
<p>2. Would the rate be the same for both transcription and steno?</p>	<p>The calculated price per page is the only basis for reimbursement. According to Section 3.7, the Contractor is guaranteed a minimum of 20 pages per day for all reporting/transcription requests. Proposed cost should include all associated travel, electronically submitted copy, photocopying if requested, equipment rental, overhead and any other costs related to the transcription.</p>	<p>3.7 Cost</p>
<p>3. Is there a monthly Board included in Catchment 7A, or just preliminary and final revocation hearings?</p>	<p>Board interviews are currently covered by DOCCS Verbatim Reporters. The scheduling of the DOCCS Verbatim Reporters is subject to change to meet the needs of the Agency.</p>	<p>3.8 Geographic Breakdown of Services Required</p>
<p>4. Is there a link or site where we can see the other questions and answers that are being asked?</p>	<p>All questions received by the deadline (Section 1.4) and the responses to those questions will be available on the NYS Contract Reporter and on the Community Supervision Web site. The following links will take you to those locations: Community Supervision Web site NYS Contract Reporter Advertisement number: 1635941</p>	<p>2.1 IFB Questions and Clarifications</p>
<p>5. Who is the current vendor?</p>	<p>Currently the requests for services in Catchment # 7A are made to several qualified companies. There is no contract in place for the Catchment Area.</p>	

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6. What are the current rates?	DOCCS does not have established rates since no contract is in place for Catchment Area #7A.	
7. What are the areas you feel need improvement; if any; with the current deliverables?	The contract resulting from this IFB will potentially improve the “current deliverables” by providing one responsible entity to handle service requests.	