



## ADDENDUM #3

September 23, 2015  
Request For Proposals  
RFP #2015-06  
Distributed Photovoltaic (PV) Solar Generating Facilities

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RFP #2015-06 is amended to add, change or clarify items including:

### ELECTRONIC SUBMISSION:

In addition to submitting print copies of Attachment 16 - Cost Proposal Form(s) as requested in *Section VI: Submission Requirements*, bidder shall send all cost proposal submissions electronically. The electronic version must be submitted no earlier than the bid due date of 3:00 PM EDT on September 30, 2015 but no later than close of business October 1, 2015.

Please review the following instructions regarding electronic submission:

1. A separate "Attachment 16 – Cost Proposal Form – Revised 9-22-15.xlsx" spreadsheet must be submitted for each Lot bid upon.
2. When submitting the Cost Proposal Form, the spreadsheet should be renamed such that the file name contains the name of the company submitting the bid and the Lot number being bid upon. Example; <ABC Solar><Lot #1>.xlsx.
3. Email all Cost Proposal Forms to [DOCCSContracts@doccs.ny.gov](mailto:DOCCSContracts@doccs.ny.gov) during the time indicated above. The Subject of the email shall read:  
*RFP 2015-06 Cost Proposal Form(s) – <Name of Vendor> Submission*

Bidders shall also note the following when completing Attachment 16 – Cost Proposal Form(s):

- All cells highlighted in yellow must be filled in.
- The column "Efficiency of Solar Panels and Equipment" must be completed as accurately as possible. Declining panel and equipment efficiency should be accounted for in this column.
- An additional efficiency column has been added; "Efficiencies Resulting from External or Other Factors". This column was requested to account for reduced efficiencies resulting from snow, dirt, etc.
- Any developer wishing to control the amount of "Actual kWh Bid per Month", which is calculated by multiplying the "Maximum kWh Available" X "Panel & Equipment Efficiency" X "External Efficiencies", may use the "External Efficiencies" entry to adjust the "Actual kWh Bid per Month" up or down as they see fit. The "Panel and Equipment Efficiency" value should not be used for this purpose and must contain the best estimate of the efficiency of the panels and equipment to be used.