



Corrections and Community Supervision

ANDREW M. CUOMO
Governor

ANTHONY J. ANNUCCI
Acting Commissioner

ADDENDUM #1 August 4, 2015 Request For Proposals RFP #2015-06 Distributed Photovoltaic (PV) Solar Generating Facilities

RFP #2015-06 is amended to add, change or clarify items including:

1) Page 1*: CHANGE IN KEY EVENTS

Key Events	
Request for Proposal (RFP) Issued	July 17, 2015
Pre-Bid Conference (Mandatory)	August 10, 2015
Site Visits (Optional for 5 SGF Sites)	
Eastern, Green Haven	August 11, 2015
Great Meadow/Washington, Mid-State	August 12, 2015
Wende	August 13, 2015
Submission of Written Questions – Deadline	September 4, 2015
Response to Questions Issued	September 11, 2015
Notice of Intent to Bid Due	September 18, 2015
Proposal Due Date	September 30, 2015
Anticipated Notification of Award	October 9, 2015
Anticipated Contract Start Date	January 4, 2016
Anticipated Contract Completion Date; Earlier of NYSERDA PON Requirements or December 31, 2016	
<i>DOCCS reserves the right, in its sole discretion, to modify the above schedule. Bidders will be notified via email of any changes in a timely manner</i>	

***Bidders must submit the updated Summary Information Form with their proposal. This form replaces Page 1 of the RFP and is attached to this addendum.**

2) Page 6, Table 2, #49 – Rochester CF is revised to:

<i>Lot #</i>	<i>DOCCS Facility</i>	<i>ISO</i>	<i>Utility</i>	<i>Annual Elect Usage (kWh)</i>	<i>Connection</i>
49	Rochester	B	RG&E	160,770	Remote Net Metered

3) Page 16, Section VI, #1, is revised to:

Preparing a Proposal

As described in Section II – Overview and Scope of Work, the project consists of constructing one or more PV Solar arrays as shown in Table 1 & 2, separated in to forty nine (49) Lots, #1 to #49.

In an effort to spirit competition, and allow all qualified applicants to bid for some or all of the Lots offered, each Lot will be evaluated on its benefits and merits alone. In other words, this RFP solicits bids for up to (8) eight (49) forty nine separate Lots. Each Lot will be bid separately.

Each proposal for bid on a Lot will consist of three components, or “packages.”

Please note:

It is the responsibility of potential bidders to regularly monitor the following websites where any updates or information regarding the RFP will be posted:

NYS Contract Reporter: <http://www.nyscr.ny.gov>

DOCCS (Community Supervision): <https://www.parole.ny.gov/rfps.html>

SUMMARY INFORMATION FORM (Updated – 8/4/15)

THIS PAGE MUST BE SIGNED AND RETURNED WITH BIDDER'S RESPONSE

RFP #: DOCCS 2015-06	RFP Title: Distributed Photovoltaic (PV) Solar Generating Facilities	RFP Release Date: July 17, 2015 Electronic copies of this RFP are available at: https://www.parole.ny.gov/rfps.html
Key Events		
Request for Proposal (RFP) Issued	July 17, 2015	
Pre-Bid Conference (Mandatory)	August 10, 2015	
Site Visits (Optional for 5 SGF Sites)		
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Contact Information		
Primary Contact: Carol Turo Averill Harriman State Campus 1220 Washington Avenue Albany, NY 12226-2050 Phone No. (518) 436-7886 Xt. 3110 Fax No. (518) 436-1519 Email: doccscontracts@doccs.ny.gov	Secondary Contact: David Gambacorta Averill Harriman State Campus 1220 Washington Avenue Albany, NY 12226-2050 Phone No. (518) 436-7886 Xt. 3030 Fax No. (518) 436-1519 Email: doccscontracts@doccs.ny.gov	Other Contact:
Restricted Period		
In accordance with the requirements of New York State Finance Law Sections 139j and 139k (“Lobbying Law”), the restricted period for this procurement is now in effect. Therefore, all communications regarding this procurement must be handled through the New York State Department of Corrections and Community Supervision designated contacts only.		
Bidder Information		
Legal Business Name of Company Bidding:	Bidder’s Federal Tax Identification Number:	
D/B/A – Doing Business As (if applicable):	NYS Vendor ID Number (See Exhibit B, Section 16):	
Street Address:	City/State:	Zip Code:
If applicable, place an “x” in the appropriate box: <i>(check all that apply)</i>		
<input type="checkbox"/> Small Business (if checked, provide # of employees ____)	<input type="checkbox"/> Disabled Veteran Owned Business	<input type="checkbox"/> Women Owned Business (NYS Certified)
<input type="checkbox"/> Minority Owned Business (NYS Certified)	<input type="checkbox"/> Women Owned Business (NYS Certified)	
If you are not bidding, place an “x” in the box and return this page only. <input type="checkbox"/> We are unable to bid at this time because:		
Bidders Signature:	Title:	
Printed Name:	Date:	

THIS PAGE MUST BE SIGNED AND RETURNED WITH BIDDER'S RESPONSE