



# Corrections and Community Supervision

ANDREW M. CUOMO  
Governor

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Acting Commissioner

## RFP #2015-03 STATEWIDE UTILIZATION MANAGEMENT PROGRAM BID SOLICITATION ADDENDUM

### Addendum #3

**To:** All Potential Bidders

**Subject:** REVISIONS TO SOLICITATION

**Date:** April 29, 2015

**Proposals Due Date:** May 29, 2015 by 3:00 PM (EST)

**Designated Contacts:**

<u>Primary Contact</u>	<u>Alternate Contact</u>
Kathleen Gallagher	Carol Turo
Contract Management Specialist 2	Contract Management Specialist 3
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1. Section XIV.A – Proposal Evaluation and Scoring (page 43) in RFP 2015-03 is amended as shown below:

#### **Phase 4 - Part III Cost Proposal Submittal (30%)**

Phase 4 will consist of an evaluation of your cost proposal (Part III). Bidders are required to submit pricing using Attachment C – Cost Proposal Form. Each cost proposal will receive a numerical score based on the following assigned weight value for each cost component:

Cost Component	Weight Value
Cost proposal with lowest monthly rate for each inmate life covered under the contract.	25%
Cost proposal with lowest cost specific to their review of inpatient UB04's bearing the top 20 most utilized DRG's.	3%
Cost proposal with lowest cost specific to their review of an estimated 15% of all outpatient claims.	1%
Cost proposal with lowest cost specific to their review of an estimated 15% of all oral surgery claims.	1%

The cost proposal providing the lowest fee for the cost component will receive the maximum possible points for the cost component.

All other cost proposals will receive a proportionate number of points using the following formula: low bid / bid being evaluated X category weight.

Phase 4 scores are calculated by adding the points earned for each cost component to create a total score.

2. Attachment C - Cost Proposal Form has been amended to reflect the assigned weight value for each cost component. Bidders are required to submit pricing using the attached amended Cost Proposal Form. The cost proposal must be submitted in a separate, sealed envelope clearly labeled "RFP 2015-03 Cost Proposal" and include three (3) originals.

New York State Department of Corrections and Community Supervision

**AMENDED**  
**Cost Proposal Form (30%)**

1. The Bidder shall enter a monthly rate for each inmate life covered under the contract for the performance of its services. (25%)

<b>Estimated Number of Covered Inmates</b>	<b>Monthly Rate per Inmate</b>	<b>Number of Months</b>	<b>Grand Total</b> (estimated # of covered inmates X monthly rate X 60 months)
53,000	\$	60	\$

2. The Bidder shall enter their cost specific to the review of inpatient UB04's bearing the top 20 most utilized DRG's. This is to be expressed as a percentage of any recovery money. **Do not include any other cost associated with this review. No other costs will be accepted.** (3%)

Percentage of recovery money \_\_\_\_\_%

3. The Bidder shall enter their cost specific to the review of an estimated 15% of all outpatient claims and 15% of all oral surgery claims. This is to be expressed as a percentage of any recovery money. **Do not include any other cost associated with this review. No other costs will be accepted.** (1% for each of the following)

Percentage of recovery money (outpatient claims) \_\_\_\_\_%

Percentage of recovery money (oral surgery claims) \_\_\_\_\_%

\_\_\_\_\_  
AUTHORIZED SIGNATURE

\_\_\_\_\_  
COMPANY NAME

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
TELEPHONE #

\_\_\_\_\_  
EMAIL ADDRESS

\_\_\_\_\_  
DATE

3. Section XIV.A – Proposal Evaluation and Scoring (page 42) in RFP 2015-03 is amended as shown below:

**Phase 2 - Technical Proposal Submittal (68%)**

Phase 2 will consist of evaluation of your detailed technical proposal response (Part II). Proposals will be evaluated based on thoroughness in responding to each item listed in Section XII.B. All proposed services should be adequately and completely described. A paragraph-by-paragraph response in chronological order is advised to provide the Evaluation Committee with the best method to review your proposal. The breakdown of points for each item is outlined in Section XII.B.

1. Experience and References (20%)
2. Expertise in Utilization Management Services (48%)

The Evaluation Committee will grade each item listed in Section XII.B using a rating scale. That rating will be applied to the item's weight to determine the item's points. Phase 2 scores are calculated by adding the total points of each evaluator and dividing that number by the total number of evaluators. This will create an average score of all evaluators.

All other terms and conditions remain unchanged.

If submitting a proposal, this Addendum #3 for RFP #2015-03 is required to be returned with your proposal and must contain an original signature, be dated, attached to, and made a part of your proposal.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(include Street, City, State, Zip)

\_\_\_\_\_  
Bidder's Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_