

### **Questions and Answers**

1. Q: RFP Section VII, paragraph B: If the bidder already has a surety bond on file with the New York Department of Financial Services (DFS), can this be used to satisfy the bonding requirement?  
  
A: No  
  
Q: Since DFS has determined that a bond of \$500,000 is sufficient to insure a bidder's transaction volume, would DOCCS consider lowering the bond amount stated in the RFP?  
  
A: No
2. Q: Attachment B, Section I, paragraph E: Would DOCCS consider a fee collection system that does not accept bank fund transfers?  
  
A: No, per the RFP see Section 1, paragraph E, Item 2, Phone Payments, and Item 3, Computer/Internet Payments.
3. Q: As required by New York Money Transmitter laws, will the awarded vendor be required to possess a Money Transmitter License within the state of New York?  
  
A: Yes, Article 13 B of the NYS Banking Law "Transmitter of Money" requires an application process that the Superintendent of Financial Services approves. Accordingly, this is part of the licensing process.
4. Q: If a vendor provides multiple walk-in payment providers, should the vendor just list the fee for the lowest walk-in provider?  
  
A: On the Attachment D – Cost Sheet, Section 1., Cost to Releasee for Paying the Fee, the vendor should list the fee it intends to charge the parolee for purposes of making a payment via the walk in method. As indicated, the Budget component will be scored based on the single average cost per transaction for all payment options. Accordingly, if the vendor is awarded the contract they will be required to charge the parolee the “cost per single transaction” amount they indicated on the Budget Cost Sheet regardless of the walk-in payment provider.

Please sign and submit with your proposal.

Bidder's Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_