



Corrections and Community Supervision

Request for Information (RFI) #2017-17

SEX OFFENDER TREATMENT PROVIDERS

Issued: November 15, 2017

Response Due Date: December 15, 2017 at 3:00 p.m.

1. INTRODUCTION

The New York State Department of Corrections and Community Supervision (DOCCS), guided by the Departmental Mission, is responsible for the confinement and rehabilitation of approximately 53,000 individuals under custody held at 54 state facilities and 36,000 parolees supervised throughout seven regional offices.

The Contract Procurement Unit (CPU) for DOCCS is seeking information from Providers who provide Sex Offender Treatment to be used in treating parolees in the Mid-Hudson area.

2. PURPOSE

The purpose of this RFI is to acquire information regarding a comprehensive sex offender specific treatment program in the Mid-Hudson community. This treatment/program is a critical component in an overall strategy for the effective management of sex offenders. Particularly when combined with appropriate supervision, sex offender specific treatment can substantially reduce sexual recidivism, and reduce the likelihood of further sexual victimization. As such, all sex offender treatment providers treating must share the view that a primary focus of treatment is the safety of the community.

3. REQUIREMENT

Sex offender treatment providers who are treating clients must adhere to the Association for the Treatment of Sexual Abusers (ATSA) Practice Standards and Guidelines, and Professional Code of Ethics. These Practice Standards and Guidelines should be incorporated into clinical and programmatic decision-making.

This RFI is an inquiry only. No contract or agreement will be made from the results of this RFI.

Responding to this RFI is entirely voluntary and will in no way affect DOCCS' consideration of any proposal submitted in response to a subsequent solicitation.

4. INQUIRIES

All inquiries shall be sent via email to the following address: DOCCScontracts@doccs.ny.gov Please include "RFI #2017-17" in the subject line of your email.

This is not a bid. Please do not request bid documents.

5. INFORMATION REQUESTED

DOCCS is seeking information from Sex offender treatment Providers who can provide the following program services:

Sex offender treatment Providers who are treating clients must employ interventions that reflect best practices in the field of sex offender treatment/assessment and have been shown to be effective at reducing sexual recidivism.

Sex offender treatment providers who treat clients must be capable of and willing to work with Court mandated offenders as part of a multi-disciplinary team (i.e., comprehensive containment model) and provide sex offender evaluations and ongoing risk/need assessment in accordance with the Service Plan, including the capacity to:

- Assess a client's risk utilizing accepted risk assessment instruments (i.e., Static-99R, Stable-2007, Acute-2007).
- Identify criminogenic needs to be addressed in treatment.
- Take into consideration the capabilities of each client and make adaptations in methods of treatment, as appropriate.
- Determine level of treatment intensity.
- Recommend changes in treatment plans, including frequency of treatment based on a client's progress in acquiring pro-social skills, attitudes, and behaviors, and meeting other treatment goals and objectives.
- Group treatment utilizing cognitive-behavioral and risk-needs-responsivity approaches should be a primary methodology.
- Additionally, sex offender treatment providers should utilize written curriculum materials/manuals that outline the goals of treatment, behavioral objectives, and activities.

The focus of treatment for sex offender clients shall include, but not be limited to:

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- Identify and acknowledge deviant sexual interests and arousal;
- Identify and alter thoughts and attitudes supportive of sexual offending;
- Acquire skills for sexual self-regulation and develop skills to assist with general self-regulation;
- Developing positive relationship skills;
- Understanding the sequence of events and risk factors associated with offending;
- Developing effective coping skills to manage identified risk factors; and
- Identifying and utilizing positive support networks (individuals in the community who may become part of an extended supervision network, such as family members, employers and others as appropriate), as well as pro-social activities.

Clients with clinically identified co-occurring disorders may either be directly addressed or referred to other appropriate professionals/agencies, as discussed with the parole officer. Those found to be manageable within the supervision and community service plan will be approved by the parole officer.

A sex offender treatment provider who is treating a client must also agree to collaborate and cooperate with the Department of Corrections and Community Supervision (DOCCS) in ongoing quality improvement and program evaluation activities, and must be willing to fully collaborate with parole officers, as follows:

- Immediate notification to the parole officer of any imminent risks or dangers presented by the client;
- Frequent and full communications with the parole officer regarding the client's treatment as well as participation in monthly multidisciplinary case conferences (i.e., in-person meetings or conference calls);
- When there is an immediate concern, be able and willing to participate in a conference call with the community supervision staff;
- Prompt reporting to the parole officer and/ or senior parole officer of any problems noted or any violations of the conditions of release conditions;
- On-going notification to the parole officer and/or senior parole officer if problems arise or persist in treatment;
- Understand that external control methods will be utilized by DOCCS, such as (but not limited to) electronic monitoring, polygraph, curfew, and substance abuse testing in the management of the client's behavior;
- Participate in DOCCS polygraph program (i.e., assist the client in the completion of sexual history questionnaires) and work with DOCCS regarding maintenance polygraphs; Provide services in locations that limit the client's access to vulnerable populations and offer expanded hours of operations, which may include evenings and/or If treatment is terminated to notify the parole officer and/or senior parole officer immediately.
- It is required that sex offender treatment providers who treat clients maintain documentation and records that include, but are not limited to:
- Quarterly reports prepared for review by Department of Corrections and Community Supervision (DOCCS). Each quarter, completed reports should be forwarded to DOCCS.
- Quarterly (every three months) reports to be provided to DOCCS that includes:
 - Description of treatment services provided;
 - Response to treatment attendance;
 - Levels of participation;
 - Any significant changes or events in the client's life;
 - Treatment plans including treatment goals and objectives that reflect movement through the phases of treatment; and
 - Any/all progress notes.

If an approved transfer of care or discharge from treatment occurs, or the client is removed from community supervision, the sex offender treatment provider will prepare a final clinical report to be sent to DOCCS no later than 5 business days after discharge and/or transfer.

Treatment shall not be terminated because of payment issues. DOCCS will provide emergency funding to cover treatment costs. It is important, however, for sex offender clients to invest in their treatment, which includes taking financial responsibility associated with treatment, as would be expected of any productive member of society. When appropriate, it is important for providers to review budgets with the clients (those who eventually have income and can contribute a nominal fee [i.e., \$5.00] and invoice DOCCS Reentry Manager for the balance). It is the responsibility of the provider to review budgets and determine a sliding fee scale with clients in treatment.

Responses should also include the following information:

6. DELIVERY OF SERVICE:

Availability to provide services in locations that limit the client's access to vulnerable populations and offer expanded hours of operations, which may include evenings and/or weekends.

7. TESTIMONY:

Provide affidavits, depositions, and testimony related to the client's participation and progress in treatment and/or in any required Court or Parole violation hearing. Please describe your experience in providing testimony.

8. ESTIMATED CHARGES – PRICING:

As this document is an RFI, costs can only be estimated. Information on charges will be used for budgeting and planning purposes only – this is not a bid opportunity. All pricing assumptions should be identified including initial costs and recurring costs.

9. REFERENCES:

The following information is requested for those responding to this RFI:

- a) At least two references from organizations for last two years
- b) Number of years in business
- c) Size of customer base

10. SUBMISSION OF RESPONSE

A point of contact for each respondent should be provided, including name, address, email, and phone number. Responses should contain the above information, as appropriate.

Responses should be labeled as “RFI #2017-17 Sex Offender Treatment Providers” and addressed to:

NYS Department of Corrections and Community Supervision
Support Operations – Contract Procurement Unit
Attn: Marla Henriquez-Nepaulsingh
550 Broadway
Menands, NY 12204

Responses are due December 15, 2017.

Responders to this RFI will not be precluded from responding to a future solicitation.

11. RFI RESPONSE CLARIFICATIONS

DOCCS may seek additional information (clarifying or otherwise) regarding any of the respondents’ services following the receipt of the RFI responses. Information may be sought via telephone or email communication.

12. DISCLAIMER

This RFI is not a contract offer and it is not an open solicitation for any services but rather an informational inquiry by DOCCS. This RFI does not commit DOCCS to award a contract, pay any costs incurred in preparing a response, or to procure or contract for services or supplies. Qualified entities are encouraged to respond to this RFI; however, failure to submit a response will not impact a respondent’s ability to submit a response to any future competitive solicitation process (if any) for projects. Respondents are advised that all costs associated with responding to this RFI will be solely at their expense.

There are no representations or warranties regarding the accuracy or completeness of the information contained in this RFI. Respondents are responsible for making their own evaluation of information and data contained in this RFI and for preparing and submitting responses to this RFI.

13. PROCUREMENT LAW

Since this is not a solicitation that will result in a contract, it does not fall under procurement lobbying law; therefore, there is no restricted period.