



Corrections and Community Supervision

ANDREW M. CUOMO
Governor

ANTHONY J. ANNUCCI
Acting Commissioner

IFB #2016-09 MEDICAL WASTE MANAGEMENT SERVICES BID SOLICITATION ADDENDUM Addendum #2

To: All Potential Bidders

Subject: QUESTIONS & ANSWERS AND REVISIONS TO SOLICITATION

Date: August 24, 2016

Bids Due Date: September 7, 2016 by 3:00 PM (EST)

Designated Contacts:

<u>Primary Contact</u>	<u>Alternate Contact</u>
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This addendum is to provide official answers to written questions submitted by prospective bidders and revisions to Attachment B - Bid Cost Form and Attachment G - Frequency, Waste Pick-up Location(s) & Pick-Up Times.

QUESTIONS AND ANSWERS

- Q1)** Can we obtain a copy of current bid pricing?
- A1)** This is the first time DOCCS has ever gone out to bid for medical waste management services so there is no past history of bids or pricing. Each correctional facility has been procuring the services for the disposal of their medical waste independently.

To obtain information on each correctional facility's pricing for medical waste disposal services, please submit a written request for existing records under the Freedom of Information Law (FOIL) directly to each correctional facility. FOIL requests may be submitted by mail or fax. When submitting your written request, please address it to the Freedom of Information Officer and describe as accurately and specifically as possible the record or records you want.

A listing of all correctional facilities is available at the DOCCS website: <http://www.doccs.ny.gov/faclist.html>. The list includes the mailing address and phone number for each correctional facility.

Q2) Can you provide the breakdown of the quantity of 4.5 CF boxes per location per pickup?

A2) As noted in Section 4.1 "Scope of Services," the cardboard containers for regulated medical waste shall be available in sizes ranging from 1-5 cubic feet, which is equivalent to 7.5-37.5 gallons.

Upon notice of tentative contract award, information shall be provided to the Bidder regarding the medical waste storage containers each facility will require for their medical waste.

Q3) Would you want the pricing to be broken down into gallons or 4.5 CF Boxes?

A3) Pricing needs to be consistent with the way the information appears on the Bid Cost Forms.

Q4) Is it possible to find out what the previous contract was awarded at in terms of price and to whom it was awarded?

A4) This is the first time DOCCS has ever gone out to bid for medical waste management services so there is no previous contract or past history of bids or pricing.

Q5) The Rfp asks for pricing to be given in terms of Gallons- this is a very difficult thing to do. Are you able to change it to be requesting a price per pound? The reason is that you can have a 33 gal container filled with heavy rocks or filled with very light tissue paper and hence the weight will vary greatly. This makes a tremendous difference to us the transporters, as we pay our destination facilities per POUND.

Also, we are asked to submit one price per Gallon to include the med waste, dental and pharmaceutical waste streams.

It would be a lot simpler if we could provide one price for the med waste and then a price for each of the hazardous dental and pharmaceutical items:

Example: 5 Gallon opaque chemical waste storage containers.

Price: Container and disposal at the rate of \$_____.

Example 2: P Waste containers(a 2 Gal or smaller container)

Price: Container and disposal at the rate of \$_____.

A5) We will not change the requested pricing to a price per pound or price per container.

Q6) In the Bid Cost Form, will you please break out the quantities for pricing by waste type? (e.g. please list the percentages of waste that would be hazardous or non-hazardous medical waste, dental waste, etc.)

A6) Regulated medical waste comprises the majority of the medical waste a correctional facility disposes.

Dental waste and pharmaceutical waste is collected at a slower rate and thereby pickups are not as frequent. Below is information on the quantities and disposal frequency on the dental waste and pharmaceutical waste at all correctional facilities:

- Approximately 5 gallons of x-ray processing chemical waste once every four (4) months.
- Approximately ½ gallon of mercury containing amalgam waste and extracted teeth with mercury containing amalgam waste once every six (6) months.

- Approximately 1 quart of lead foil wrapper waste once every six (6) months.
Note: The following correctional facilities do not have a dental unit: Edgecombe, Lincoln, and Rochester.
- Approximately 2 gallons of each of the following pharmaceutical waste once or twice a year:
 - **P** – Acute Hazardous
 - **U** – Toxic Hazardous
 - **DC** – Characteristic Corrosive Hazardous
 - **DI** – Characteristic Ignitable Hazardous
 - **DR** – Characteristic Reactive Hazardous
 - **DT** – Characteristic Toxic Hazardous
 - **T** – Other DOT - Non-RCRA Waste
 - **N** – Non-Hazardous Pharmaceutical Waste

The hazardous pharmaceutical waste sharps containers are placed within the regulated medical waste cardboard box.

Q7) For trainings listed on the bottom of p6 in Section 1.1, are those to be included in the bid price, or will they be billed separately? How many people are the trainings for, and what specific trainings are required?

A7) Training costs must be included in the bid price. The number of people to be trained will vary depending on region. Typically, the vendor can expect to train a multidisciplinary team of no less than 6 and no more than 30 staff members per correctional facility. This is an estimate and is also dependent upon regulations. Training shall be related to procedures and regulations required in the collection, storage, tracking, and preparation of medical waste for transport.

Q8) Are the required sharps containers to be reusable or non-reusable?

A8) Non-reusable.

REVISIONS TO SOLICITATION

1. Attached is an amended Attachment B – Bid Cost Form. Bidders are required to submit pricing using the amended Bid Cost Form. Bidders must submit two (2) originals of the amended Bid Cost Form and three (3) exact copies.
2. Attached is an amended Attachment G – Frequency, Waste Pick-Up Location(s) & Pick-Up Times.

New York State Department of Corrections and Community Supervision
AMENDED
Attachment B - Bid Cost Form

REGION 1

Correctional Facility	Estimated Frequency of Pickups	Estimated Annual Quantity		Unit Price		Annual Total
Albion	Monthly	3,600 gallons	X	\$ _____/gallon	=	\$ _____
Attica	Monthly	6,094 gallons	X	\$ _____/gallon	=	\$ _____
Collins	Monthly	773 gallons	X	\$ _____/gallon	=	\$ _____
Gowanda	Monthly	300 gallons	X	\$ _____/gallon	=	\$ _____
Groveland	Monthly	3,091 gallons	X	\$ _____/gallon	=	\$ _____
Lakeview	Monthly	450 gallons	X	\$ _____/gallon	=	\$ _____
Livingston	Monthly	1,288 gallon	X	\$ _____/gallon	=	\$ _____
Orleans	Monthly	910 gallons	X	\$ _____/gallon	=	\$ _____
Rochester (small facility)	As Needed	<1 gallon	X	\$ _____/gallon	=	\$ _____
Wende	Bi-Monthly	18,000 gallons	X	\$ _____/gallon	=	\$ _____
Wyoming	Monthly	1,854 gallons	X	\$ _____/gallon	=	\$ _____
REGION 1 - GRAND TOTAL						\$ _____

Name of Company Bidding: _____

NOTE: Estimated annual quantities are for evaluation purposes only. Actual quantities may be higher or lower depending on the needs of the correctional facility. There is no guarantee of quantities under any contract resulting from this IFB.

New York State Department of Corrections and Community Supervision
AMENDED
Attachment B- Bid Cost Form

REGION 2

Correctional Facility	Estimated Frequency of Pickups	Estimated Annual Quantity		Unit Price		Annual Total
Adirondack	Quarterly	1,130 gallons	X	\$ _____/gallon	=	\$ _____
Altona	Monthly	300 gallons	X	\$ _____/gallon	=	\$ _____
Bare Hill	Monthly	2,775 gallons	X	\$ _____/gallon	=	\$ _____
Cape Vincent	Monthly	4,718 gallons	X	\$ _____/gallon	=	\$ _____
Clinton	Monthly	2,966 gallons	X	\$ _____/gallon	=	\$ _____
Franklin	Monthly	1,348 gallons	X	\$ _____/gallon	=	\$ _____
Gouverneur	Monthly	2,292 gallons	X	\$ _____/gallon	=	\$ _____
Ogdensburg	Monthly	816 gallons	X	\$ _____/gallon	=	\$ _____
Riverview	Monthly	3,370 gallons	X	\$ _____/gallon	=	\$ _____
Upstate	Monthly	2,426 gallons	X	\$ _____/gallon	=	\$ _____
Watertown	Monthly	1,275 gallons	X	\$ _____/gallon	=	\$ _____
REGION 2 - GRAND TOTAL						\$ _____

Name of Company Bidding: _____

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Attachment B - Bid Cost Form

REGION 3

Correctional Facility	Estimated Frequency of Pickups	Estimated Annual Quantity		Unit Price		Annual Total
Auburn	Bi-Weekly	6,750 gallons	X	\$ _____/gallon	=	\$ _____
Cayuga	Bi-Monthly	3,266 gallons	X	\$ _____/gallon	=	\$ _____
Elmira	Monthly	13,144 gallons	X	\$ _____/gallon	=	\$ _____
Five Points	Monthly	3,750 gallons	X	\$ _____/gallon	=	\$ _____
Hale Creek	Monthly	270 gallons	X	\$ _____/gallon	=	\$ _____
Marcy	Monthly	200 gallons	X	\$ _____/gallon	=	\$ _____
Mid-State	Monthly	4,712 gallons	X	\$ _____/gallon	=	\$ _____
Mohawk	Monthly	6,418 gallons	X	\$ _____/gallon	=	\$ _____
Southport	Monthly	688 gallons	X	\$ _____/gallon	=	\$ _____
Willard	Monthly	480 gallons	X	\$ _____/gallon	=	\$ _____
REGION 3 - GRAND TOTAL						\$ _____

Name of Company Bidding: _____

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REGION 4

Correctional Facility	Estimated Frequency of Pickups	Estimated Annual Quantity		Unit Price		Annual Total
Coxsackie	Monthly	3,750 gallons	X	\$ _____/gallon	=	\$ _____
Eastern	Bi-Weekly	1,875 gallons	X	\$ _____/gallon	=	\$ _____
Great Meadow	Monthly	3,456 gallons	X	\$ _____/gallon	=	\$ _____
Greene	Monthly	809 gallons	X	\$ _____/gallon	=	\$ _____
Hudson	Monthly	450 gallons	X	\$ _____/gallon	=	\$ _____
Moriah	Bi-Annual	750 gallons	X	\$ _____/gallon	=	\$ _____
Otisville	Bi-Weekly	4,500 gallons	X	\$ _____/gallon	=	\$ _____
Shawangunk	Monthly	2,157 gallons	X	\$ _____/gallon	=	\$ _____
Sullivan	Monthly	1,800 gallons	X	\$ _____/gallon	=	\$ _____
Ulster	Monthly	4,448 gallons	X	\$ _____/gallon	=	\$ _____
Walkkill	Monthly	1,950 gallons	X	\$ _____/gallon	=	\$ _____
Washington	Monthly	520 gallons	X	\$ _____/gallon	=	\$ _____
Woodbourne	Monthly	1,500 gallons	X	\$ _____/gallon	=	\$ _____
REGION 4 - GRAND TOTAL						\$ _____

Name of Company Bidding: _____

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**New York State Department of Corrections and Community Supervision
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Attachment B - Bid Cost Form**

REGION 5

Correctional Facility	Estimated Frequency of Pickups	Estimated Annual Quantity		Unit Price		Annual Total
Bedford Hills	Bi-Weekly	4,522 gallons	X	\$ _____/gallon	=	\$ _____
Downstate	Bi-Weekly	17,550 gallons	X	\$ _____/gallon	=	\$ _____
Edgecombe	Bi-Annual	150 gallons	X	\$ _____/gallon	=	\$ _____
Fishkill	Bi-Weekly	13,800 gallons	X	\$ _____/gallon	=	\$ _____
Green Haven	Monthly	3,505 gallons	X	\$ _____/gallon	=	\$ _____
Lincoln	Quarterly	50 gallons	X	\$ _____/gallon	=	\$ _____
Queensboro	Monthly	539 gallons	X	\$ _____/gallon	=	\$ _____
Sing Sing	Monthly	750 gallons	X	\$ _____/gallon	=	\$ _____
Taconic	Monthly	539 gallons	X	\$ _____/gallon	=	\$ _____
REGION 5 - GRAND TOTAL						\$ _____

Name of Company Bidding: _____

NOTE: Estimated annual quantities are for evaluation purposes only. Actual quantities may be higher or lower depending on the needs of the correctional facility. There is no guarantee of quantities under any contract resulting from this IFB.

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Attachment G - Frequency, Waste Pick-Up Location(s) & Pick-Up Times

CORRECTIONAL FACILITY	ESTIMATED FREQUENCY	WASTE PICK-UP LOCATION(S)	PICK-UP TIMES (allowable times when pickups may occur)
REGION 1 (WENDE HUB)			
Albion CF 3595 State School Rd. Albion, NY 14411	Monthly	medical waste building	Monday - Friday 8:00 AM - 2:00 PM
Attica CF 639 Exchange Street Attica, NY 14011	Monthly	hospital	Monday - Friday 8:00 AM - 2:00 PM
Collins CF Middle Road Collins, NY 14034	Monthly	medical waste room	Monday - Friday 8:00 AM - 11:00 AM & 12:00 pm - 2:30 PM
Gowanda CF South Road Gowanda, NY 14070	Monthly	hazardous waste room	Monday - Friday 8:00 AM - 2:00 PM
Groveland CF 7000 Sonyea Rd., Sonyea, NY 14556	Monthly	shed outside fence line	Monday - Friday 7:30 AM - 3:30 PM
Lakeview SICF 9300 Lake Avenue Brockton, NY 14716	Monthly	shed outside infirmary	Monday - Friday 8:00 AM - 2:30 PM
Livingston CF 7005 Sonyea Rd. Sonyea, NY 14556	Monthly	medical waste building	Monday - Friday 8:30 AM - 10:45 AM & 11:30 AM - 2:15 PM
Orleans CF 3595 Gaines Basin Road Albion, NY 14411	Monthly	storage shed	Monday - Friday 8:30 AM - 2:00 PM
Rochester CF 470 Ford Street Rochester, NY 14608 (small facility, limited need)	As Needed Basis	facility will specify	facility will specify
Wende CF 3040 Wende Road Alden, NY 14004	Bi-Monthly	rear loading dock area	Tuesday – Friday 11:00 AM – 1:30 PM
Wyoming CF 3203 Dunbar Road Attica, NY 14011	Monthly	medical waste building	Monday - Friday 8:00 AM – 2:00 PM

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Attachment G - Frequency, Waste Pick-Up Location(s) & Pick-Up Times

(continued)

CORRECTIONAL FACILITY	ESTIMATED FREQUENCY	WASTE PICK-UP LOCATION(S)	PICK-UP TIMES (allowable times when pickups may occur)
REGION 2 (WATERTOWN & CLINTON HUBS)			
Adirondack CF 196 Ray Brook Road Ray Brook, NY 12977	Quarterly	behind gym	Monday - Friday 8:00 AM - 10:30 AM & 11:45 AM - 2:30 PM
Altona CF 555 Devils Den Road Altona, NY 12910	Monthly	medical waste building	Monday - Friday 8:30 AM - 11:30 AM & 12:30 PM - 2:30 PM
Bare Hill CF 181 Brand Road Malone, NY 12953	Monthly	medical waste building	Monday - Friday 8:00 AM - 2:00 PM
Cape Vincent CF 36560 State Route 12E Cape Vincent, NY 13618	Monthly	medical waste bldg. #29	Monday - Friday 8:00 AM - 2:00 PM
Clinton CF 1156 Route 374 Dannemora, NY 12829	Monthly	medical waste storage area	Monday - Friday 8:00 AM - 2:00 PM
Franklin CF 62 Bare Hill Road Malone, NY 12953	Monthly	medical waste building	Monday - Friday 8:00 AM - 2:30 PM
Gouverneur CF 112 Scotch Settlement Rd. Gouverneur, NY 13642	Monthly	medical waste building	Monday - Friday 8:00 AM - 2:30 PM
Ogdensburg CF One Correction Way Ogdensburg, NY 13669	Monthly	medical waste building	Monday - Friday 8:30 AM - 3:30 PM
Riverview CF 1110 Tibbits Drive Ogdensburg, NY 13669	Monthly	medical waste building	Monday - Friday 8:00 AM - 3:00 PM
Upstate CF 309 Bare Hill Road Malone, NY 12953	Monthly	medical waste building	Monday - Friday 8:00 AM - 2:00 PM
Watertown CF 23147 Swan Road Watertown, NY 13601	Monthly	medical building	Monday - Friday 8:00 AM - 2:30 PM

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Attachment G - Frequency, Waste Pick-Up Location(s) & Pick-Up Times

(continued)

CORRECTIONAL FACILITY	ESTIMATED FREQUENCY	WASTE PICK-UP LOCATION(S)	PICK-UP TIMES (allowable times when pickups may occur)
REGION 3 (ELMIRA & ONEIDA HUBS)			
Auburn CF 135 State Street Auburn, NY 13021	Bi-Weekly	medical waste shed	Monday - Friday 8:00 AM - 4:00 PM
Cayuga CF 2202 State Route 38A Moravia, NY 13118	Bi-Monthly	medical waste shed	Monday - Friday 8:00 AM - 10:45 AM & 12:15 PM - 2:30 PM
Elmira CF 1879 Davis Street Elmira, NY 14902	Monthly	outside gates/fence	Monday - Friday 8:00 AM - 3:00 PM
Five Points CF 6600 State Route 96 Romulus, NY 14541	Monthly	infirmary	Monday - Friday 8:00 AM - 11:00 AM
Hale Creek ASACTC 279 Maloney Rd. Johnstown, NY 12095	Monthly	medical building	Monday - Friday 7:00 AM - 2:45 PM
Marcy CF 9000 Old River Rd. Marcy, NY 13403	Monthly	shed behind medical building	Monday - Friday 8:00 AM - 11:00 AM & 12:00 PM - 2:00 PM
Mid-State CF 9005 Old River Road Marcy, NY 13403	Monthly	medical waste building	Monday - Friday 8:00 AM - 11:00 AM & 1:00 PM - 3:00 PM
Mohawk CF 6100 School Road Rome, NY 13440	Monthly	Walsh, PCU, & dispensing pharmacy	Monday - Friday 8:00 AM - 4:00 PM
Southport CF 236 Bob Masia Drive Pine City, NY 14871	Monthly	medical waste storage	Monday - Friday 8:00 AM - 2:00 PM
Willard DTC 7116 County Route 132 Willard, NY 14588	Bi-Monthly	hatch building	Monday - Friday 8:00 AM - 2:00 PM

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Attachment G - Frequency, Waste Pick-Up Location(s) & Pick-Up Times

(continued)

CORRECTIONAL FACILITY	ESTIMATED FREQUENCY	WASTE PICK-UP LOCATION(S)	PICK-UP TIMES (allowable times when pickups may occur)
REGION 4 (SULLIVAN & GREAT MEADOW HUBS)			
Coxsackie CF 11260 Route 9W Coxsackie, NY 12051	Monthly	medical waste room	Monday - Friday 8:00 AM - 2:00 PM
Eastern CF 30 Institution Rd. Napanoch, NY 12458	Bi-Weekly	medical waste building	Monday - Friday 8:00 AM - 2:00 PM
Great Meadow CF 11739 State Route 22 Comstock, NY 12821	Monthly	medical waste shed	Monday - Friday 8:00 AM - 2:30 PM
Greene CF 165 Plank Road Coxsackie, NY 12051	Monthly	storage Shed	Monday - Friday 8:30 AM - 2:30 PM
Hudson CF 50 East Court Street Hudson, NY 12534	Monthly	box outside medical building	Monday - Friday 8:00 AM - 2:00 PM
Moriah SICF 75 Burhart Lane Mineville, NY 12956	Bi-Annual	medical waste building	Monday - Friday 8:00 AM - 3:00 PM
Otisville CF 57 Sanitorium Road Otisville, NY 10963	Bi-Weekly	storage shed near medical building	Monday – Friday 8:00 AM – 2:30 PM
Shawangunk CF 200 Quick Rd. Walkkill, NY 12589	Monthly	storage shed	Monday - Friday 8:00 AM - 11:00 AM & 1:00 PM - 2:30 PM
Sullivan CF 325 Riverside Drive Fallsburg, NY 12733	Monthly	through rear gate	Monday – Friday 8:00 AM – 2:30 PM
Ulster CF 750 Berme Road Napanoch, NY 12458	Monthly	medical building / regional pharmacy	Monday - Friday 7:30 AM - 10:30 AM & 12:00 PM - 2:00 PM
Walkkill CF 50 McKenderick Road Walkkill, NY 12589	Monthly	storage shed	Monday - Friday 7:30 AM - 2:30 PM
Washington CF 72 Lock 11 Lane Comstock, NY 12821	Monthly	medical waste building	Monday - Friday 8:00 AM - 11:00 AM & 12:00 PM - 2:00 PM
Woodbourne CF 99 Prison Road Woodbourne, NY 12788	Monthly	medical department	Monday - Friday 8:00 AM - 4:00 PM

New York State Department of Corrections and Community Supervision

AMENDED

Attachment G - Frequency, Waste Pick-Up Location(s) & Pick-Up Times

(continued)

CORRECTIONAL FACILITY	ESTIMATED FREQUENCY	WASTE PICK-UP LOCATION(S)	PICK-UP TIMES (allowable times when pickups may occur)
REGION 5 (GREEN HAVEN & NYC HUBS)			
Bedford Hills CF 247 Harris Road Bedford Hills, NY 10507	Bi-Weekly	rear loading dock	Tuesday – Thursday 7:30 AM – 10:00 AM
Downstate CF 121 Red Schoolhouse Rd. Fishkill, NY 12524	Bi-Weekly	outside Admin building	Monday - Friday 8:00 AM - 4:00 PM
Edgecombe CF 611 Edgecombe Ave. New York, NY 10032	Weekly	front door	Monday - Friday 8:00 AM - 4:00 PM
Fishkill CF 18 Strack Drive Beacon, NY 12508	Bi-Weekly	RMU basement	Monday – Friday 8:00 AM – 1:30 PM
Green Haven CF 594 Route 216 Stormville, NY 12582	Monthly	locked shed	Monday - Friday 7:00 AM - 2:00 PM
Lincoln CF 31-33 West 110th Street New York, NY 10026	Quarterly	nurse hands to vendor in lobby	Monday - Friday 8:00 AM - 4:00 PM
Queensboro CF 47-04 Van Dam Street Long Island City, NY 11101	Monthly	loading dock	Monday - Friday 8:00 AM - 11:00 AM
Sing Sing CF 354 Hunter Street Ossining, NY 10562	Monthly	medical waste building (hospital basement)	Monday – Friday 8:00 AM – 2:30 PM
Taconic CF 250 Harris Road Bedford Hills, NY 10507	Monthly	front of 93 bldg. shed	Monday - Friday 8:00 AM - 3:00 PM

All other terms and conditions remain unchanged.

If submitting a bid, this Addendum #2 for IFB #2016-09 is required to be returned with your bid and must contain an original signature, be dated, attached to, and made a part of your bid.

Company Name: _____

Address: _____
(include Street, City, State, Zip)

Bidder's Name (please print): _____

Title: _____

Signature: _____

Date: _____