

REQUEST FOR INFORMATION
COMMUNITY BASED RESIDENTIAL PROGRAM

The NYS Department of Corrections and Community Supervision (DOCCS) seeks, by means of this Request for Information (RFI), responses from not-for-profit and for-profit providers capable of operating a DOCCS-defined Community Based Residential Program (CBRP) for individuals who are under the supervision of DOCCS as described below.

The CBRP is a transitional housing initiative (not to be confused with residential substance abuse treatment) to assist parolees to attain stability in the community while providing for individual case needs and community safety. CBRPs provide secure short-term housing (generally up to 120 days), food, counseling, referral to required community services such as chemical dependency treatment, employment, vocational training, mental health, cognitive-behavioral therapy, and social services. A primary goal of a CBRP is to transition parolees to appropriate permanent housing to assist in preventing homelessness. Program staff work closely with the Parole Officers who provide case supervision and structure and DOCCS' Contract Managers who oversee contract compliance.

DOCCS currently seeks (1.) one fifteen-bed (15) program for **females** located in Kings, Queens, Bronx, or New York County, serving parolees primarily from these counties; and (2.) one twenty-bed (20) program for **males** located in either Kings, Queens, Bronx, or New York County, serving parolees primarily from these counties.

Parolee Client Groups are defined as follows:

- *Client Group A:* Newly released parolees from state correctional facilities who do not have an acceptable residence
- *Client Group B:* Parolees who require increased supervision and structure or who are in crisis or require temporary housing
- *Client Group C:* Parolees with mental health, physical and/or medical concerns
- *Client Group D:* Parolees who have been convicted of arson and/or sex offense(s)

Questions due date: Interested providers may submit questions until Friday, January 8, 2016, by 4:00 p.m. All questions and DOCCS' responses to those questions will be posted on the NYS Contract Reporter by COB Friday, January 15, 2016.

Response due date: Providers must respond to this RFI by sending an email to the DOCCS' Contract Procurement Unit at doccscontracts@doccs.ny.gov no later than Thursday, January 21, 2016, by 4:00 p.m. (EST). The response should indicate (1.) the program(s) in which you are interested; (2.) the location(s) for which you are responding; and, (3.) the client group(s) that can be served by the program specified in your response. Additionally, please provide address(es) and telephone numbers for program contact persons.

To be eligible for further consideration, responders to this RFI must have a current Certificate of Occupancy or equivalent and any required license(s). Consideration will be given to responders with demonstrated fiscal integrity and organizational structure sufficient to support this undertaking. In addition, DOCCS is seeking providers that have the ability to start the program on March 1, 2016, or soon after. A **competitive solicitation may** follow if there is sufficient interest. DOCCS does not guarantee any contracts as a result of this RFI.