

SCHEDULED MAINTENANCE/REPORT: TRUCKS

Date: _____

(Inspection Intervals: 1 - 500 Operating Miles, 2 – 2,000 Operating Miles, 3 – 5,000 Operating Miles, 4 – 10,000 Operating Miles)

1. Facility	2. Vehicle Make/Model	3. Odometer	4. Inspection Interval (Circle)	5. Vehicle No.
			1 2 3 4	

INSPECTION INTERVAL				INSPECTION ITEM	CHECK WHEN DONE
1	2	3	4		
X	X	X	X	Overall visual inspection of vehicle	
X	X	X	X	Check operation of all lights and instruments	
X	X	X	X	Test battery – clean terminals & ground	
X	X	X	X	Check coolant level – test anti-freeze	
X	X	X	X	Check oil level- transmission transfer case-differential	
X	X	X	X	Check tires for wear and leaks, inflate if needed	
X	X	X	X	Check master cylinder Brake and Clutch fluid level	
X	X	X	X	Check and tighten wheel and lug nuts	
X	X	X	X	Check fire extinguisher, first-aid kit, horns	
X	X	X	X	Road test, check oil pressure	
	X	X	X	Check complete exhaust system	
	X	X	X	Check "U" joints	
	X	X	X	Clean or replace air cleaners	
	X	X	X	Check wiring and connect., alter., starter coil & dist.	
	X	X	X	Adjust brakes: parking and wheel	

INSPECTION INTERVAL				INSPECTION ITEM	CHECK WHEN DONE
1	2	3	4		
	X	X	X	Check body and hoist, controls, hoses, etc.	
	X	X	X	Check windshield washer and wipers	
	X	X	X	Lubricate door hinges, latches and locks	
	X	X	X	Check safety equipment, flares, fuses, reflectors	
		X	X	Change oil, replace filter-more often if necessary	
		X	X	Clean or replace fuel filters and screens	
		X	X	Check Alternator & starter	
		X	X	Check brake diaphragms for leaks, inspect cams	
		X	X	Check parking brake linings & bushings, sublinkage	
		X	X	Check clutch adjustment as per manual	
			X	Check and repack wheel bearings	
			X	Replace spark plugs	
			X	Change transmission oil	
			X	Change differential oil	
			X	Check brake linings and wheel cylinders	

NOTE: Check operator's manual for variation in maintenance frequency as per manufacturer's specifications

1. Supervisor in charge of maintenance checks maintenance records of vehicle in question using odometer reading on Operator's Vehicle Inspection Form #1590 for determination.
2. Completes identification data in items 1 - 5.
3. Determines inspection interval and indicates interval by circling appropriate number in item 4.
4. Signs and dates form.
5. Places form in vehicle check-out rack, placing "HOLD" on vehicle.
6. Mechanic takes form in priority order and initiates maintenance and/or inspection
7. Mechanic checks items performed, signs and dates at foot of form, and returns to maintenance supervisor.

Remarks:

Mechanic's Signature

Date

Supervisor's Signature

Date