

NYSDOCCS will begin a pilot Secure Vendor Program at Greene, Green Haven and Taconic Correctional Facilities on December 04, 2017. The goals of the Department's Secure Vendor Program are to offer, through approved vendors E-Ford Commissary, www.efordcommissary.com, Keefe, www.nypackages.com, and Union Supply group, www.NYinmatepackage.com, a variety of food and articles at competitive pricing for inmates, their families and friends; while maintaining security, and providing an efficient operation. The remaining five approved vendor links will be added as they become available.

The new DIRECTIVE # 4911A – Inmate Packages will replace Directive 4911, “Packages & Articles Sent or Brought to Facilities,” at the three designated pilot facilities. Directive 4911 will continue to be in effect at the Department's 51 other facilities.

DOCCS intends on fully implementing the Secure Vendor Program statewide by the Fall of 2018. The DOCCS website will be updated prior to the Department adding any additional facilities to the pilot program as inmates being housed at these pilot facilities will be governed by Directive #4911A.

In accordance with Directive #4911A, family and friends of inmates may order three packages per month and an additional three packages may be ordered by the inmate for a total of six packages per month with the following restrictions:

- The total weight of a package (including packaging) may not exceed 30 pounds as calculated by the vendor.
- The total weight of food items may not exceed 8 pounds per package as calculated by the vendor.

It is important to note that as of January 2, 2018, inmates at the pilot facilities may only receive packages directly from an approved vendor with the exception of a wedding ring, release clothing, and non-electric musical instruments from their family. Any other items received in these packages, from non-approved vendors, will be considered contraband. These packages must be sent to the facility by the inmate's family and must bear the name and return address of the sender. Release clothing sent by family can only be received through the facility Package Room within two weeks of the inmate's release date. Under no circumstances will packages be accepted from a visitor or dropped off at the facility, please refer to Directive # 4911A, “Inmate Packages,” on the Department's website, www.doccs.ny.gov.

For further information, inmates at the three pilot facilities who are in Special Housing Units (SHU), inmates on "loss of package" sanctions, "reception", or "in-transit" status, Shock, Drug Treatment Centers, CASAT, FRP and Work Release Centers, should contact the facility for information specific to these special populations.

The package restrictions outlined in Directive # 4921, “Inmate Television Sets,” will not be in effect at the designated facilities participating in the Secure Vendor Program.

Packages for the Family Reunion Program will continue in accordance with Directive #4500, "Family Reunion Program," and the facility's local policy.