

**Collins Correctional Facility**  
**Visiting Room Overcrowding Policy**

Overcrowding – In the event that space considerations require termination of visits, the following procedure will be followed:

- 1) Request voluntary termination from any visitor first.
- 2) If no volunteers, those visitors who traveled 50 miles or less.
- 3) Visits for inmates who have already received visits in the prior two weeks.
- 4) Visitors who arrived first will be asked to leave first.