

**Auburn Correctional Facility**  
**Visiting Room Overcrowding Policy**

Overcrowding – In the event that space considerations require termination of visits, the following procedure will be followed:

- 1) Visitors having had having had a visit or visits during the preceding week will be required to terminate on a “first come, first to leave” basis.
- 2) If further room is needed, the local visitors will be required to terminate their visits on a “first come, first to leave” basis, based on the time the visit entered the visiting room. Local visitors are those who live within a 30 mile radius of the facility.
- 3) Finally, if further space is required, the first visits of the day will be required to terminate until everyone seeking to enter has been accommodated.
- 4) No visit will be terminated before receiving one hour with their visitors.