

NEW YORK STATE DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION
APPLICATION FOR LIMITED CREDIT TIME ALLOWANCE

NAME: _____

DIN: _____

FACILITY: _____

DATE: _____

You are applying for a Limited Credit Time Allowance (LCTA) as set forth in Correction Law section 803-b. A LCTA is a possible six-month credit for certain inmates who are not eligible for Merit Time because of their crimes of commitment. Merit Time is defined in subsection 1 (d) of Correction Law section 803.

You are eligible for LCTA consideration if you are serving:

1. an indeterminate sentence for a non-drug A-1 felony such as murder in the second degree;
2. a determinate or indeterminate sentence for a violent felony offense as defined in subdivision 1 of Penal Law section 70.02; or
3. a determinate or indeterminate sentence for an offense defined in article 125 of the Penal Law.

You are not eligible for LCTA consideration if:

1. you are serving a sentence for murder in the first degree, or any sex offense defined in article 130 of the Penal Law, or an attempt or a conspiracy to commit any such offense;
2. you have ever filed a civil action, proceeding or claim against a State Agency, officer or employee that was found to be frivolous;
3. you are past your earliest conditional release date (if you are not serving an indeterminate sentence with a life maximum term);
4. you are presently at DOCCS pursuant to a revocation of your presumptive release, parole, conditional release or post-release supervision and have not been sentenced to an additional indeterminate or determinate term.

Effect LCTA

In the case of an eligible inmate serving an indeterminate sentence, with a maximum life term, such inmate may be paroled six months before his/her parole eligibility date.

Note: If you are an otherwise eligible A-1 inmate who qualifies for an LCTA but you have already served your entire minimum sentence and are scheduled for a reappearance before the Board of Parole, the Department will provide a LCTA Determination Notice to the institutional parole officer so that the Board of Parole can take that into consideration at your next appearance.

In the case of any other eligible inmate who is serving either a determinate or indeterminate sentence, such inmate may be eligible to be LCTA conditionally released six months before his/her conditional release date.

To qualify for LCTA you must meet the following program and disciplinary criteria:

- a. You must be successfully pursuing your recommended EEP/Program Plan.
- b. You must have completed a significant program accomplishment as outlined in Section II (B) of this application.
- c. You must not have been found guilty of any serious misbehavior during this current term of incarceration. Your overall disciplinary history will be subject to review relative to date, substance and number of incidents.
- d. You must not have received any recommended loss of good time for the five (5) year period before your LCTA date. Recommended loss of good time before then will be subject to review by the facility LCTA Committee.

If you have been identified by Central Office computer files as eligible, please refer to the memo that outlines the criteria for "LCTA Significant Program Accomplishments" to determine if you meet the program criteria. If you believe that you meet both the programmatic, as well as the disciplinary criteria for LCTA consideration, please fill out all areas of this application as completely as possible. Send the completed application to your assigned correction counselor. You should, if possible, attach any certificates and/or other documentation that indicates your completion of one or more of the nine "significant programs" with this application. Only certificates and documentation relating to one of the nine "significant programs" will be accepted.

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I. DISCIPLINARY SUITABILITY

Have you ever received a recommended loss of good time during this current term of incarceration? Y N

Have you ever been found guilty in a Tier III Superintendent's Hearing during this current term of incarceration? Y N

II. PROGRAM PARTICIPATION SUITABILITY

A. Recommended EEP/Program Plan

Have you successfully satisfied the requirements for your EEP/Program Plan? Y N

If not, which programs have you not yet completed?

Have you ever been unsatisfactorily removed from a recommended program(s) for disciplinary reasons or for poor participation or progress? Y N

Have you returned to this above program(s)? Y N N/A

Have you ever refused a recommended program(s)? Y N

Have you since entered the above program(s)? Y N N/A

B. Limited Credit Time Significant Programmatic Accomplishments

Have you completed one or more of the following significant programmatic accomplishments required for Limited Credit Time Consideration?

1. A minimum of two years successful participation in college programming? Y N

2. A Master's of Professional Studies degree at Sing Sing C.F.? Y N

3. A minimum of two years successful participation as an Inmate Program Associate? Y N

4. Received a certification from the NYS Department of Labor for successful completion of an apprenticeship program? Y N

5. A minimum of two years successful work as an inmate Hospice Aide? Y N

6. A minimum of two years successful participation in the Puppies Behind Bars Program? Y N

7. Successfully worked in the Division of Correctional Industries Optical Program for a minimum of two years and received a certification as an Optician from the American Board of Opticianry. Y N

8. Received an asbestos handling certificate from the Department of Labor and a minimum of eighteen months successful work in the Division of Correctional Industries Asbestos Abatement Program as a Hazardous Materials Worker or a Hazardous Material Worker Group Leader Y N

9. Completed the course curriculum and passed the minimum competency screening process performance exam for Sign Language Interpreter and a minimum of one year successful work as a Sign Language Interpreter for deaf inmates. Y N

III. OTHER

Have you ever filed a civil action, proceeding or claim against a State Agency, officer or employee that was found to be frivolous? Y N

Inmate Signature

Date