

STATE OF NEW YORK - DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION  
**LAUNDRY INVENTORY**

DATE: \_\_\_\_\_

ORIGINATING FACILITY

LAUNDERING FACILITY

| ITEMS   | QUANTITIES                  |                           |                            |                            |
|---|-----------------------------|---------------------------|----------------------------|----------------------------|
|   | 1. ORIGINATING FACILITY OUT | 2. LAUNDERING FACILITY IN | 3. LAUNDERING FACILITY OUT | 4. ORIGINATING FACILITY IN |
| Draft   |                             |                           |                            |                            |
| Flatwork - sheets - pillowcases-towels - blankets |                             |                           |                            |                            |
| Greens  |                             |                           |                            |                            |
| Whites  |                             |                           |                            |                            |
| Poundage for Other Facilities                     |                             |                           |                            |                            |
| Miscellaneous                                     |                             |                           |                            |                            |
| Mop Heads   |                             |                           |                            |                            |
| Net Bags  |                             |                           |                            |                            |
| Floor Care Pads                                   |                             |                           |                            |                            |
| Pillows   |                             |                           |                            |                            |
|   |                             |                           |                            |                            |
|   |                             |                           |                            |                            |

Quantities counted and discrepancies noted under Remarks

Originating Facility Out \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Laundrying Facility In \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Laundrying Facility Out \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Originating Facility In \_\_\_\_\_  
 Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

REMARKS: