

Domestic Violence Checklist

Name: _____

Prepared By: _____

DIN: _____ NYSID: _____

Date Prepared: _____

Domestic Violence Incident and History Review Checklist:

- Criminal history as documented in: Domestic Incident Report Repository (DIRR); National Crime Information Center (NCIC); Order of Protection Repository, such as NYSPIN and E-Justice Criminal History Reports. Any offense that is labeled with a "Domestic Case Banner" in E-Justice will be classified a Domestic Incident
- All Pre-Sentence/Pre-Plea and Violation of Probation Reports
- Domestic Violence related Orders of Protection (OOP), Active (Temporary or Final) or Expired
- Any confidential file materials and all chronological and CMS entries
- Guidance records
- Review of all Violation of Parole reports for domestic violence related charges (sustained, not sustained, or withdrawn)
- Contacts/calls to facility from a reported victim of domestic violence
- Review of any available sentencing minutes
- Inmate/parolee's statement regarding the domestic violence acts noted
- Evaluation of participation in Family Reunion Program (FRP)

Domestic Relationship:

- Victim's name and relationship to the offender
- Offender's statement related to incident
- Offender's most recent contact with victim(s)
- Last known location of victim(s)
- Identify any children in common (biological or not)

Order of Protection (DV Related):

- Located if available
- Reviewed and placed in folder

Domestic Violence Specific Case Review with SORC/SPO:

Domestic Violence Special Conditions:

- Pre-release case specific conditions recommended to Board of Parole

Domestic Violence Alert to be applied: No Yes

SORC/SPO Signature: _____ Date: _____