
 <p><b>Corrections and Community Supervision</b></p> <p><b>DIRECTIVE</b></p>	<p>TITLE</p> <p><b>Incarcerated Individual Travel Ticket</b></p>		<p>NO. 2731</p>
			<p>DATE 02/02/2022</p>
<p>SUPERSEDES</p> <p>DIR #2731 Dtd. 02/07/19</p>	<p>DISTRIBUTION</p> <p>A</p>	<p>PAGES</p> <p>PAGE 1 OF 1</p>	<p>DATE LAST REVISED</p>
<p>REFERENCES (Include but are not limited to)</p> <p>Correction Law, Section 125; ACA Expected Practice 1-ABC-2A-04</p>	<p>APPROVING AUTHORITY</p> 		

- I. DESCRIPTION:** This directive sets forth the procedure for furnishing transportation to released incarcerated individuals.

Correction Law, Section 125, specifies that each incarcerated individual, released upon parole or discharge, except for return for resentencing or new trial, and except for release to participate in a program outside the facility but required to return, shall be routinely furnished with transportation to the county of conviction. It has been determined however, that an incarcerated individual to be released to a residence approved by Community Supervision in a county other than the county of conviction shall be furnished with transportation to that county. Under special circumstances, transportation may be furnished to an alternate destination upon approval of the Commissioner.

- II. PROCEDURE:** Prior to an incarcerated individual's release, the releasing facility shall obtain the necessary ticket(s) for common carrier to that incarcerated individual's county of conviction, or elsewhere if approved by the Commissioner.

At time of release, the incarcerated individual shall be asked if transportation is needed, or if they have other means of travel.

If transportation is needed, [Form #1461](#), "Receipt from Incarcerated Individual Upon Release," shall be completed to record receipt of the ticket(s) and the destination.

If transportation is not needed, the processing Officer shall note that fact in the "remarks" section on the form.

The incarcerated individual shall then sign the form, retaining the third copy, and receive ticket(s) if needed. If the incarcerated individual's transportation plans change so that they are being picked up on release, the incarcerated individual should be requested to return the ticket(s).